



Town Manager
Mark W. Haddad

TOWN OF GROTON

173 Main Street
Groton, Massachusetts 01450-1237
Tel: (978) 448-1111
Fax: (978) 448-1115

Select Board

Peter S. Cunningham, *Chair*
John F. Reilly, *Vice Chair*
Alison S. Manugian, *Clerk*
Rebecca H. Pine, *Member*
Matthew F. Pisani, *Member*

SELECT BOARD MEETING

MONDAY, JULY 31, 2023

AGENDA

SELECT BOARD MEETING ROOM

2nd FLOOR

GROTON TOWN HALL

- | | |
|----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 7:00 P.M. | Announcements and Review Agenda for the Public |
| 7:05 P.M. | Public Comment Period |
| I. 7:06 P.M. | Town Manager's Report |
| | <ol style="list-style-type: none">1. Consider Accepting the Nomination of and Appointing Veronica O'Donnell to the Conductor Lab Oversight Committee2. Final FY 2023 Groton Country Club Budget Review/Update3. Update on Select Board Meeting Schedule Through Labor Day |
| II. 7:10 P.M. | Items for Select Board Consideration and Action |
| | <ol style="list-style-type: none">1. Review and Approve the Annual Review of the Town Manager2. Review and Consider Setting Annual Goals of the Select Board3. Approve the Creation of the Destination Groton Gift Fund4. Approve BYOB Permit for Esquared Hospitality Ventures dba Third Space Kitchen & Events5. Consider/Determine What Three Days the Board Will Impose the Suspension of the Liquor License for Boston Road Market & Liquors Now that the ABCC has Upheld the Board's Decision to Suspend |
| III. 7:15 P.M. | Review and Consider Approval of Preferred Option to Address PFAS at the Groton Dunstable Regional High School |

OTHER BUSINESS

ON-GOING ISSUES – Review and Informational Purposes – Brief Comments - Items May or May Not Be Discussed

- A. Water Department – Manganese Issue
- B. PFAS Issue
- C. Green Communities Application and Implementation
- D. Florence Roche Elementary School Construction Project
- E. Town Manager's Tri-Comm Working Group

SELECT BOARD LIAISON REPORTS

- IV. Minutes: Regularly Scheduled Meeting of July 17, 2023

ADJOURNMENT

Votes may be taken at any time during the meeting. The listing of topics that the Chair reasonably anticipates will be discussed at the meeting is not intended as a guarantee of the topics that will be discussed. Not all topics listed may in fact be discussed, and other topics not listed may also be brought up for discussion to the extent permitted by law.



TOWN OF GROTON

173 Main Street
Groton, Massachusetts 01450-1237
Tel: (978) 448-1111
Fax: (978) 448-1115

Select Board

Peter S. Cunningham, *Chair*
John F. Reilly, *Vice Chair*
Alison S. Manugian, *Clerk*
Rebecca H. Pine, *Member*
Matthew F. Pisani, *Member*

Town Manager
Mark W. Haddad

To: *Select Board*

From: *Mark W. Haddad – Town Manager*

Subject: *Weekly Agenda Update/Report*

Date: *July 31, 2023*

TOWN MANAGER'S REPORT

In addition to the Town Manager's Report and a review of the On-going Issues List, there is one item scheduled on Monday's Agenda. I have set aside time on the Agenda for the Board to review and consider the best option to address PFAS at the Groton Dunstable Regional High School. Enclosed with this Report is a memorandum from me with my recommendation for your consideration.

1. The Conductor Lab Oversight Committee has requested that I nominate Veronica O'Donnell for appointment to the Committee. I would respectfully request that the Select Board accept this nomination and appoint Ms. O'Donnell to the Committee.
2. I am very pleased to report to the Board on the Fiscal Year 2023 Final Budget of the Groton Country Club. The Country Club continues to perform above expectations and Fiscal Year 2023 was a record year for the Club in terms of revenue. The Club had total revenues of \$794,368.78 in FY 2023, which is \$54,668.17 more than FY 2022 (\$739,700.61), the previous record year. Total expenses in FY 2023, including Capital and Overhead was \$674,656.01. This means the Club made a profit of \$119,712.77. This is amazing news and is a testament to the outstanding management and leadership of Shawn Campbell, our General Manager/Head Professional. As always, we will continue to manage the Club in the most cost-effective way to the benefit of the taxpayers and residents of Groton.

3. Please see the update to the meeting schedule that will take the Board through Labor Day:

Monday, August 7, 2023

No Meeting

Monday, August 14, 2023

-Review First Draft of Fall Town Meeting Warrant
-Public Hearing to Set FY 2024 Stormwater Fee

Continued on Next Page – Over>

Select Board
Weekly Agenda Update/Report
July 31, 2023
page two

3. Continued:

| | |
|----------------------------|-------------------------------------------------------|
| Monday, August 21, 2023 | No Meeting |
| Monday, August 28, 2023 | Regularly Scheduled Meeting |
| Monday, September 4, 2023 | No Meeting (Labor Day Holiday) |
| Monday, September 11, 2023 | -Public Hearing on Fall Town Meeting Warrant Articles |

ITEMS FOR SELECT BOARD CONSIDERATION AND ACTION

1. Enclosed with this report is the Final Annual Performance Review of the Town Manager. It has been posted with this Packet on the Town's website for public review. The Board needs to formally approve the Review. We can discuss this in more detail at Monday's meeting.
2. Enclosed with this Report for your review/discussion and potential adoption are the proposed Goals of the Select Board for FY 2024. I did my best to summarize and combine the goals provided to me by individual members. The Board may want to refine or reduce the number of goals. We can discuss this in more detail at Monday's meeting.
3. The Destination Groton Committee has been receiving donations from various organizations to assist them in carrying out their Charge. They have received a \$1,000 donation from the Johnny Appleseed Trails Association and are expecting more donations. To that end, in order for the Committee to accept and spend these donated funds, the Select Board needs to approve the creation of the Destination Groton Gift Fund. I would respectfully request that the Board vote to approve this fund.
4. Esquared Hospitality Ventures dba Third Space Kitchen & Events has requested a Carry-In (BYOB) License from the Select Board. They are located at Mill Run Plaza (491 Main Street, Unit E). Eric Brown is the Manager of Record. I would respectfully request that the Board consider approving this License at Monday's meeting.
5. Now that the Alcoholic Beverages Control Commission has upheld the decision of the Select Board to suspend the Liquor License for Boston Road Market and Liquor (decision attached to this report for your review and reference), the Select Board needs to determine which three days to suspend the License. We can discuss this in more detail at Monday's meeting.

MWH/rjb
enclosures



TOWN OF GROTON


173 Main Street
Groton, Massachusetts 01450-1237
Tel: (978) 448-1111
Fax: (978) 448-1115

Select Board

Peter S. Cunningham, *Chair*
John F. Reilly, *Vice Chair*
Alison S. Manugian, *Clerk*
Rebecca H. Pine, *Member*
Matthew F. Pisani, *Member*

Town Manager
Mark W. Haddad

To: *Select Board*

From: *Mark W. Haddad – Town Manager* 

Subject: *Recommendation to Address PFAS at GDRSD High School*

Date: *July 31, 2023*

The purpose of this memorandum is to provide the Select Board with the final options and a recommendation to address PFAS at the Groton Dunstable Regional High School. To summarize, we have been investigating various ways to bring clean, potable drinking water to the High School and the surrounding properties in Dunstable. We have focused on two solutions:

1. Regional Solution - Connect Directly to the Jersey Street Well in Pepperell
2. Groton Solution - Connect Directly to the Whitney Well in Groton

Regardless of the chosen solution, the Towns of Groton and Dunstable will be responsible for the cost of this project. It is anticipated that the cost share will be seventy-seven (77%) percent to Groton and twenty-three (23%) percent to Dunstable based on the current student ratio at the High School. I have spoken with Town Counsel about how an Intermunicipal Agreement would be negotiated/structured and he has informed me that due to the fact that he is Town Counsel for both Groton and Dunstable and to avoid a conflict of interest, we would need to enter into a three-way (Groton, Dunstable and the Regional School District) Intermunicipal Agreement (IMA) to allow him to advise us on the project. I am in the process of working this out between the parties. The Select Boards in Groton and Dunstable and the Groton Dunstable Regional School District Committee will need to approve this IMA. Once this IMA for legal services is established, we will be able to finalize how an IMA for the cost share would be structured, including how it would be approved by the three entities. I will report back to the Select Board when this is finalized.

As part of our review of the solutions, it is important to understand the current and anticipated future regulations concerning PFAS levels in drinking water. Currently, the Massachusetts Department of Environmental Protection (DEP) has a regulation of 20 parts per trillion (PPT), while the Federal Environmental Protection Agency (EPA) has an advisory of 70 PPT. It is anticipated that the EPA will change their advisory to a regulation of 4 PPT. This new standard should be coming out this Fall. It is expected that public drinking suppliers will have three years to meet this new Federal regulation.

To help the Board make a final decision, I would like to provide a summary of the two solutions, providing pros and cons, as well as, cost information. Please consider the following:

Regional Solution

Under this solution, a water main would be installed from the Pepperell Jersey Street Well to the Groton Dunstable Regional High School and surrounding properties in Dunstable whose groundwater has detectable

levels of PFAS above 20 PPT. Currently, the Jersey Street Well has been testing anywhere between 0 and 16.5 PPT of PFAS. This is under the current DEP regulation of 20 PPT. It is important to note that Pepperell currently utilizes two wells to supply water to its residents; Jersey Street and Bemis. Both wells would provide water to the High School and the surrounding properties in Dunstable. The following Chart shows the PFAS testing results of the two wells for 2022:

| Sample source | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec |
|---------------|------|---------|---------|------|---------|---------|------|---------|---------|------|---------|-----|
| Bemis | 0 | no test | no test | 0 | no test | no test | 2.4 | no test | no test | <2.0 | no test | |
| Jersey | 8.75 | 10.5 | 9.85 | 11.4 | 15.1 | 13.1 | 11.2 | 16.5 | 8.98 | | 11.5 | |

To address PFAS at the Jersey Street Well and in anticipation of the new EPA regulation, the Pepperell Town Meeting has appropriated funds to upgrade the Jersey Street Treatment Plant to treat PFAS. It is expected that this project will be completed in the next two to three years. Please note that Pepperell has received approval for their pilot program and will be ready to start construction on their new plant within the next year. In addition, there would be no additional appropriation from Groton to cover any plant upgrade. The cost would be factored in the rates. At this time, it is difficult to determine what the rate impact would be as Pepperell has not determined how much assistance they will get from the State to offset the cost of the upgrade. For now, Pepperell's rate for Tier 3 is a quarterly charge of \$30, plus \$0.100 per cubic foot. Based on these rates and anticipated water usage (worst case, including irrigation) at the High School, it is anticipated that the annual cost of water from Pepperell would be approximately \$64,000. Based on the cost of the Plant upgrade, at this time it is anticipated that this annual rate would increase by \$10,000 to cover the cost of the construction. In addition, as part of our review of this solution, we examined interim temporary treatment of the water to bring it to the new EPA regulation. However, we found this to be cost prohibitive, especially in light of the fact that they comply with the current DEP standard and will meet the new EPA Standard when required.

That said, Pepperell's water system on Jersey Street is 0.6 miles away from the High School. When adding the surrounding properties in Dunstable to the water main, the total length will be approximately 3.19 miles. Engineers for the Town of Groton and Town of Pepperell have done an in-depth analysis of hydraulics, pipe size, etc. (see attached memorandum from Environmental Partners) and have determined that the cost to construct this water main is \$8,482,699. In anticipation of receiving State Revolving Fund Loans at zero interest for the project, and paying it back over thirty (30) years, Groton's share would be \$6,531,678, or \$217,722 annually, while Dunstable's cost would be \$1,951,021, or \$65,034 annually. To pay Groton's share, we would need a Debt Exclusion Override of Proposition 2½. Based on Fiscal Year 2024 values, this would add \$0.09 to the tax rate and cost the average tax payer (home valued at \$633,985) \$57.06 annually (total of \$1,711.80 in total over 30 years).

Please note that this solution would not provide temporary treatment for PFAS. In addition, there would be no additional permitting required from the State as both the Jersey Street Well and the High School are in the Nashua River Watershed. There may be local Conservation Commission approvals needed; however, this solution can be implemented almost immediately (upon Town Meeting approval and Debt Exclusion Override Vote) with construction lasting approximately 15 months. This is an important factor as another consideration is irrigation of the various playing fields at the High School on a temporary basis while the new water main is installed. The District has come up with a temporary solution to address irrigation by trucking in water at a cost of between \$75,000 and \$100,000 per year. It is important to eliminate this cost as soon as possible.

Groton Solution

Under this solution, a water main would be run from Groton's Whitney Well to the High School and surrounding properties in Dunstable. It is approximately 3.5 miles away and would run from Hollis Street to the High School on Chicopee Row. An added advantage of this solution is that fire protection can be provided to the residents of Chicopee Row that does not currently exist. In addition, some of the cost of the project may be offset by residents willing to connect to Town water on Chicopee Row.

Currently, Groton has historically tested at 2.04 PPT for PFAS, well under the anticipated EPA regulation. Regardless of the current levels, the Groton Water Commission has begun designing for an upgrade to the new Whitney Well Treatment Plant to treat for PFAS. The current rate payers will be responsible for the cost of this upgrade. With regard to the annual water bill at the High School, using the same anticipated usage as the Regional Solution, the annual cost of water from Groton would be \$55,000. It is too early to determine the impact on the rates of any PFAS upgrade at the Whitney Well Plant, but I would assume it would be in the same range as Pepperell's added cost. Design and construction of this solution is relatively straightforward. The anticipated cost of the project is \$12,801,193. Based on the split previously discussed, Groton's share would be \$9,856,982, or \$328,564 annually, while Dunstable's would be \$2,944,211, or \$98,140 annually. As with the Regional Solution, we would need a Debt Exclusion Override of Proposition 2½ to pay for the debt service on this project. Based on Fiscal Year 2024 values, this would add \$0.13 to tax rate and cost the average tax payer (home valued at \$633,985) \$82.42 annually (total of \$2,472.60 in total over 30 years).

Besides costing more than the Regional Solution, another important factor that could impact costs is permitting. Based on discussions with the DEP and the Division of Conservation and Recreation, permitting can take almost two years for this solution and is sure to increase the total cost. This will also impact the temporary irrigation solution at \$75,000 and \$100,000 per year. Finally, based on the timeline provided for this solution and Pepperell's anticipated timeline for the Jersey Street Plant upgrade, by the time the water line is run from Groton to the High School, the Jersey Street Well will be treated for PFAS. This is a very important consideration.

Recommendation

Understanding that both the Board of Health and the Board of Water Commissioners are opposed to any solution that brings water to the High School with PFAS levels great than 4 PPT (see attached memos from the Board of Health and Board of Water Commissioners), I am recommending a solution that meets current PFAS standards, will address future PFAS standards, and will be the most cost friendly to the taxpayers of Groton. Based on this, I am strongly recommending that the Select Board approve moving forward with the Regional Solution. I look forward to discussing this in more detail at Monday's meeting.

MWH/rjb

cc: Finance Committee
Dr. Laura Chesson, GDRSD Superintendent
Sherry Kersey, GDRSD Director of Business
Board of Water Commissioners
Board of Health
Town of Pepperell
Town of Dunstable

enclosures

MEMORANDUM

Date: July 26, 2023

To Mark Haddad, Town Manager, Town of Groton

From Tyler W. Schmidt, PE, Environmental Partners
Jon Hittie, PE, Environmental Partners

CC Tom Orcutt, Water Superintendent, Town of Groton
Ken Kalinowski, DPW Director, Town of Pepperell
Paul Brinkman, Business Manager, Town of Pepperell
Robert J. Rafferty, PE, Environmental Partners

Subject Pepperell Dunstable Groton Solution – Planning Level Hydraulics and Project Costs

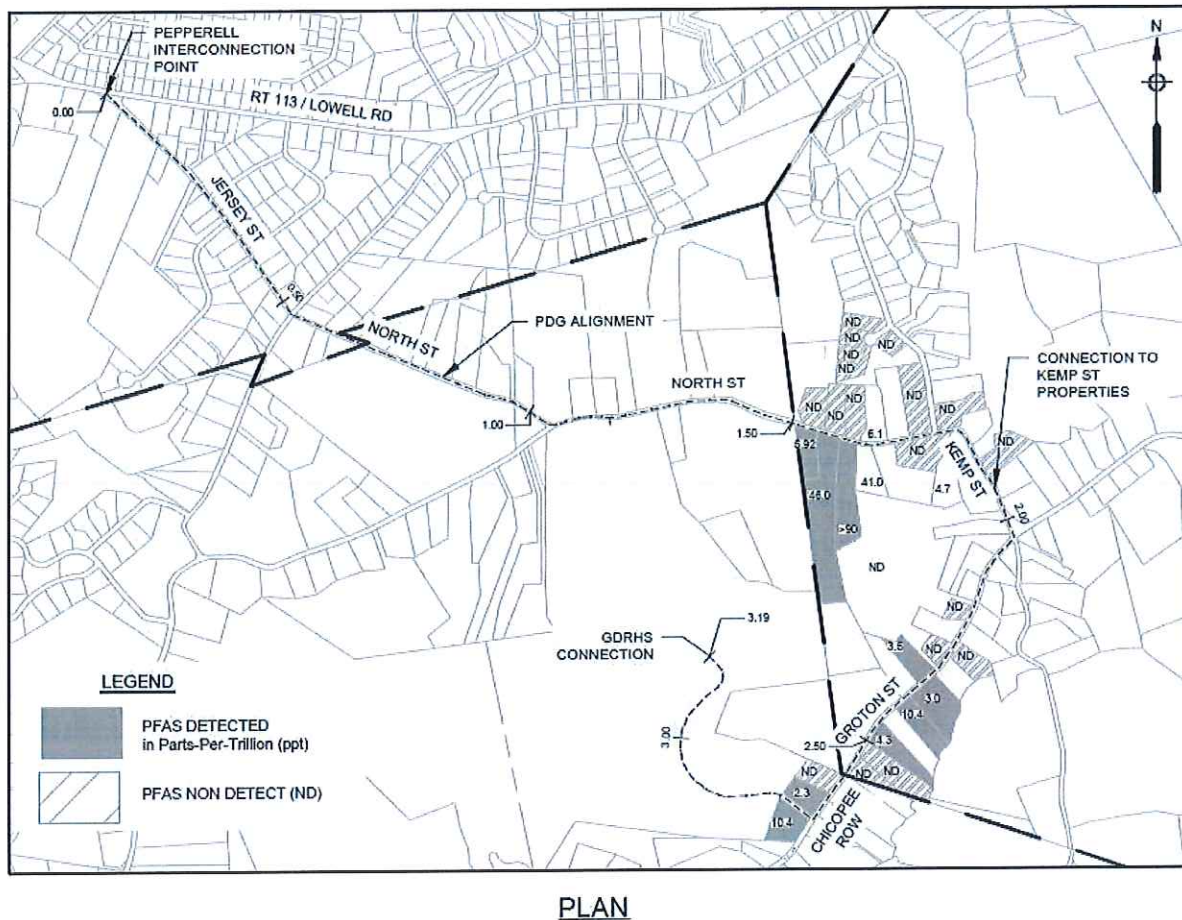
The Town of Groton recently tasked Environmental Partners (EP) with conducting a planning level hydraulic assessment of installing a water main from Pepperell to the Groton Dunstable Regional High School (District) and surrounding properties whose groundwater has detectable levels of PFAS. EP also coordinated a meeting with the Pepperell Department of Public Works on July 20, 2023, and discussed the results of EP's hydraulic modeling. The meeting concluded with a consensus on water main alignment and pipe sizing that EP incorporated into this memorandum.

Previously, EP completed an alternatives analysis of this water main alignment, known as the PDG Solution, with another previously evaluated water main alignment, known as the Groton Water System Expansion. Refer to this analysis titled *Groton Dunstable Regional High School Water Main Alignment Alternatives Memorandum*, dated July 11, 2023, for background on the project.

WATER MAIN ALIGNMENT

Pepperell's water system on Jersey Street is approximately 0.6 miles away from the District's emergency access road on North Street. Figure 1 below shows the revised alignment of the PDG Solution. The interconnection would run from the intersection of Jersey Street and Lowell Street (Rt 113) and replace Pepperell's existing 8-inch main on Jersey Street. Jersey Street becomes North Street upon entering Groton and Kemp Street upon entering Dunstable. The main would follow Kemp Street until the intersection with Groton Street, where it would turn back towards Groton. Upon entering Groton, Groton Street becomes Chicopee Row. The main would turn up the District's access road off Chicopee Row and terminate at the District's existing water treatment building.

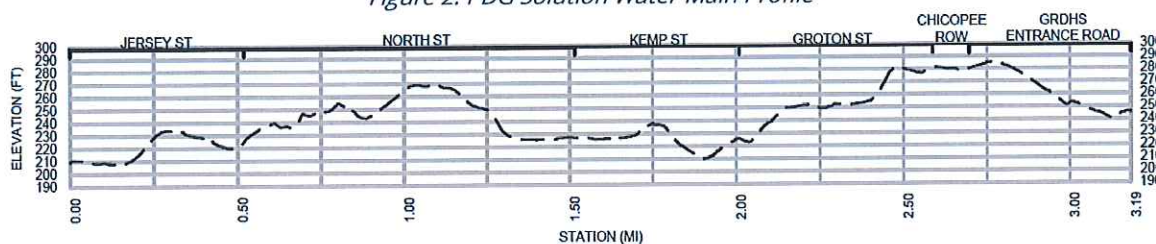
Figure 1: PDG Solution Alignment



The total alignment length is approximately 3.19 miles (16,843 feet). The alignment from Route 113 to the intersection of Kemp Street and Groton Street would be a 12-inch Ductile Iron (DI) pipe. From Groton Street to the District would be an 8-inch DI pipe. Figure 1 above also shows shaded parcels where testing of private wells has found detectable levels of PFAS in the water. Testing data was taken from the *Immediate Response Action Report* dated May 31, 2023, by Tighe & Bond (RTN 2-21961). Additional testing is planned for more properties further down Chicopee Row.

Figure 2 below contains a road elevation profile of the alignment. The net increase in elevation from the connection point at the intersection of Route 113 to the District is approximately 38 feet (210' to 248'). The highest point along the alignment is on Chicopee Row at an elevation of 285 feet.

Figure 2: PDG Solution Water Main Profile



HYDRAULICS

Pepperell provided EP with their water system's hydraulic model. The hydraulic model was updated most recently in 2018 by Weston & Sampson Engineers using Bentley's WaterGEMS software. EP cannot confirm if the model has been calibrated or if the data included in the model is accurate for current conditions. EP has not evaluated the setup or calibration of the model. All results within this memorandum are contingent upon the accuracy of this model and the underlying data. Due to the planning nature of this analysis, EP utilized the model's Maximum Daily Demand (MDD) as the evaluation benchmark when comparing water system expansion options.

Data Parameters

EP evaluated several potential connections from Jersey Street to the High School and the surrounding properties using different combinations of pipe size, material, and alignment and evaluated the minimum pressures under the model's existing scenario labeled "2014 MDD" which is the latest maximum day demand scenario within the model. EP has not verified the control scheme utilized by this scenario or the accuracy of the demand magnitude and allocation. All results are contingent upon the model's accurate representation of system operation and performance.

EP ran the model simulating two demand scenarios. The most conservative scenario included a demand of 400 gallons per minute (gpm) and a less conservative demand scenario of 200 gpm.

- The conservative 400 gpm approach assumes the District connects its existing irrigation system directly to the new main, eliminating the need to utilize its irrigation pump. Furthermore, it assumes all properties along the alignment would connect to the new main. Title 5 of the Massachusetts Environmental Code 310 CMR 15.203 *System Sewage Flow Design Criteria* was used to estimate water consumption. Title 5 is a maximum daily demand that assumes 110 gpm per bedroom. EP assumed 3.5 bedrooms per dwelling.
- The less conservative demand assumes the main will slowly refill the existing 15,000-gallon cistern at the District and utilize its irrigation pump for watering the fields. Furthermore, the domestic demand for the District and surrounding properties was reduced by 50% to reflect average daily demands.

During the analysis, EP determined the existing system was incapable of supporting fire flow demands for this system expansion without supplemental pumping infrastructure. EP and the Town of Pepperell discussed this and agreed to propose water main infrastructure suitable for supporting fire flows in the future with Pepperell's planned water system upgrades. In the meantime, the District would maintain the use of its existing cistern and fire pump to provide fire flows. The surrounding properties would not receive municipal fire protection until Pepperell completed its other planned system upgrades.

The design demands for the PDG Solution are broken down in Table 1 below. All demands were put at the end node of the water main alignment to simulate the most conservative assessment of head loss expected.

Table 1: Demand Assumptions

| Demand Description | More Conservative Demand Assumptions | Less Conservative Demand Assumptions |
|----------------------------------------|--------------------------------------|--------------------------------------|
| District Domestic Demand | 45 gpm | 22 gpm |
| District Irrigation Demand | 295 gpm | 148 gpm |
| Surrounding Properties Domestic Demand | 60 gpm | 30 gpm |
| Total | 400 gpm | 200 gpm |

Extended Period Simulations

EP evaluated ten (10) scenarios for the PDG Solution utilizing the two demand assumptions listed in Table 1. The scenarios varied pipe size, pipe material, connection location, and water main alignment to evaluate the most hydraulically favorable solution. Each of the scenarios is described in Table 2 below. The models run a 24-hour extended-period simulation of the distribution system at the MDD.

EP ran each of the scenarios four times, totaling 40 simulations. Two simulations were run at each scenario at the 400 gpm design demand, one with the Jersey Street Wells operating and one with only the Bemis Wells operating. The same operational structure was utilized for the 200 gpm design demand. Pepperell currently operates its system by alternating the use of its Jersey Street and Bemis wells. These adjustments allow the model to calculate the potential best- and worst-case conditions. The lowest pressure taken from each scenario, in pounds per square inch (psi), is shown below in Table 1.

Table 2: Extended Period Simulation Results - Lowest Pressure Readings in PSI

| Scenario | Description | Jersey Wells On | Jersey Wells Off |
|----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|------------------|
| | | 400 GPM | 200 GPM |
| 1 | 12-inch DI from the intersection of Jersey Street and North Street to Groton Street at the Groton Town Line, Service to the District via the Emergency Access Road | 55.6 | 41.6 |
| 2 | 12-inch DI from the intersection of Jersey Street and North Street to the District via the emergency access road. 8-inch from the emergency access road on North Street to Groton Street at the Groton Town Line | 54.8 | 41.4 |
| 3 | 8-inch DI from the intersection of Jersey Street and North Street to Groton Street at the Groton Town Line, Service to the District via the Emergency Access Road | 48.7 | 39.9 |

| Scenario | Description | Jersey Wells On | Jersey Wells Off |
|----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|------------------|
| | | 400 GPM | 200 GPM |
| 4 | 8-inch DI from the intersection of Jersey Street and North Street to Groton Street at the Groton Town Line, Service to the District via the Emergency Access Road, and loop back to Groton Street via Chicopee Row | 47.0 | 38.0 |
| 5 | Same as Scenario 4 but with an 8-inch Polyvinyl Chloride (PVC) pipe in place of DI pipe. | 50.3 | 42.3 |
| 6 | 8-inch DI from the Jersey Street Wells to Groton Street at the Groton Town Line, Service to the District via the Emergency Access Road | 50.8 | 40.0 |
| 7 | 8-inch DI from the intersection of Jersey Street and Lowell Road (Route 113) to Groton Street at the Groton Town Line, Service to the District via the Emergency Access Road | 50.8 | 40.2 |
| 8 | 12-inch DI from the intersection of Jersey Street and North Street to the intersection of Groton Street and Kemp Street. 8-inch DI to the District via the emergency access road on North Street. 8-inch DI on Groton Street to the Groton Town Line | 55.3 | 41.4 |
| 9 | 12-inch DI from the intersection of Jersey Street and Lowell Road (Route 113) to the intersection of Groton Street and Kemp Street. 8-inch DI to the District via the emergency access road on North Street. 8-inch DI on Groton Street to the Groton Town Line | 56.8 | 42.7 |
| 10 | 12-inch DI from the intersection of Jersey Street and Lowell Road (Route 113) to the intersection of Groton Street and Kemp Street. 8-inch DI on Groton Street to the District via Groton Street and Chicopee Row | 49.5 | 40.8 |

The pressures for each scenario with a demand of 200 gpm and the Jersey wells on were greater than the scenario with the Jersey Street wells off; therefore, this scenario is not included in Table 2. The pressures under all scenarios were insufficient when modeled at 400 gpm with the Jersey Wells off. EP believes this is because the Bemis Wells and water storage tank are located on the other side of town, and hydraulic restrictions within the existing system were not enabling the demands to be met in a maximum day simulation. Pepperell indicated that this model may not accurately reflect typical operating conditions as they do not see pressures change significantly on this side of Town with Jersey Street Wells offline. EP recommends flow tests in the Jersey Street area with both the wells on and off to validate the model results.

EP reviewed the hydraulic modeling results with the Town of Pepperell DPW and collectively agreed that Scenario 10, a 12-inch DI main from Route 113 to Groton Street, with an 8-inch main connecting to the District via Chicopee Row, was the preferable option in terms of pressure, water age, and potential for future expansion.

ENGINEER'S OPINION OF PROBABLE PROJECT COST

EP prepared an Engineer's opinion of probable construction cost (EOPCC) at a budgetary level that used the unit price and contingency assumptions discussed and agreed upon between representatives of the Towns of Groton and Pepperell on March 22, 2023. Table 3 below shows the breakdown of the EOPCC.

An agreement to include an Owners Project Manager (OPM) for the PDG Solution was made on June 21, 2023, in a meeting between the Town Managers of Pepperell, Dunstable, and Groton. EP included estimated costs of an OPM as 5% of the construction value. EP also included a 10% engineering cost and a 15% construction contingency in the overall Engineer's opinion of probable project cost (EOPPC) in Table 3 below.

Table 3: Revised PDG Solution - Engineers Opinion of Probable Project Costs

| Item No. | Description | Units | Quantities | Unit Price | Extended Amount |
|-----------|---------------------------------------------------------------------------|-------|------------|-----------------------------|-----------------------|
| 1 | MOBILIZATION AND DEMOBILIZATION | | | | |
| 1 | Mobilization and Demobilization | ALLOW | 1 | \$300,000.00 | \$300,000.00 |
| 2 | DUCTILE-IRON WATER MAINS | | | | |
| 2a | 6-inch Ductile-Iron Water Main, Class 52 Pipe | LF | 950 | \$150.00 | \$142,500.00 |
| 2b | 8-inch Ductile-Iron Water Main, Class 52 Pipe | LF | 6,178 | \$185.00 | \$1,142,930.00 |
| 2c | 12-inch Ductile-Iron Water Main, Class 52 Pipe | LF | 10,665 | \$200.00 | \$2,133,000.00 |
| 3 | FIRE HYDRANTS | | | | |
| 3a | Fire Hydrants | EA. | 38 | \$6,500.00 | \$247,000.00 |
| 4 | DUCTILE-IRON FITTINGS | | | | |
| 4a | Ductile-Iron Fittings | LB. | 3,559 | \$2.00 | \$7,117.20 |
| 5 | GATE VALVES AND BOXES | | | | |
| 5a | 6-inch Gate Valves and Boxes | EA. | 38 | \$1,750.00 | \$66,500.00 |
| 5b | 8-inch Gate Valves and Boxes | EA. | 14 | \$2,500.00 | \$35,000.00 |
| 5c | 12-inch Gate Valves and Boxes | EA. | 38 | \$3,500.00 | \$133,000.00 |
| 6 | Service Connections | | | | |
| 6a | Service Connections (Corp/Curb/1" PE Tubing) | EA. | 102 | \$3,500.00 | \$357,000.00 |
| 7 | EARTHWORK | | | | |
| 7a | Earthwork (Test Pit/Rock/Unsuitable/Select Full) | CY | 4940 | \$40.00 | \$197,600.00 |
| 8 | TEMPORARY PAVEMENT | | | | |
| 8a | Temporary Trench Pavement (3.5" Depth) | SY | 12,345 | \$60.00 | \$740,715.00 |
| 9 | PERMANENT PAVEMENT | | | | |
| 9a | Trench Width Mill w/12-inch cutbacks (2" Depth) | SY | 17,544 | \$35.00 | \$614,040.58 |
| 10 | ENVIRONMENTAL PROTECTION | | | | |
| 10a | Environmental Protection (Silt Sack/Filter Sock) 1% of items 2 through 11 | LS | 1 | \$60,000.00 | \$60,000.00 |
| 11 | TRAFFIC CONTROL | | | | |
| 11a | Uniformed Police Officer Allowance | ALLOW | 1 | \$292,500.00 | \$292,500.00 |
| 11b | Traffic Management | DAYS | 225 | \$250.00 | \$56,250.00 |
| | | | | Subtotal | \$6,525,152.78 |
| | | | | Owners Project Manager (5%) | \$326,257.64 |
| | | | | Engineering (10%) | \$652,515.28 |
| | | | | Contingency (15%) | \$978,772.92 |
| | | | | Total | \$8,482,698.62 |

The Engineer's opinion of probable project cost, including a 15% construction contingency, 10% engineering services estimate, and 5% OPM estimate, is approximately \$8.5M. Based on the June 21, 2023 PDG Solution meeting, the total value would be split between the Towns of Groton and Dunstable based on the split in the District's student body composition, 77%, and 23%, respectively. Therefore, the cost of the alignment for Groton is \$6.5M, and for Dunstable is \$2.0M. Pepperell would pay for the Permanent PFAS treatment facility at Jersey Street with a possible contribution from Groton. The total EOPPC without OPM services is \$8,156,441.

The Pepperell watermain replacement on Jersey Street to Route 113 represents \$1.4 million in total project costs under this assessment, and this includes 2,692 linear feet of 12-inch water main, 21 services, six hydrants, engineering, and project contingency.

Summary

Based on the existing hydraulic model, the Pepperell distribution system is able to provide a minimum of 49.5 psi residual pressure under a maximum daily scenario with the 400 gpm demand assumption and the Jersey Street Wells running. Without the Jersey Street Wells running, the 400 gpm demand cannot be provided without supplemental storage and pumping infrastructure. With the Jersey Street Wells offline, the Pepperell distribution system is able to provide a minimum of 40.8 psi along the proposed main under 2014 MDD with the 200 gpm demand assumption. The Pepperell Water System is currently incapable of meeting fire flow demands for this extension in all scenarios.

If the three Towns collectively agree to move forward with the PDG Solution, EP recommends conducting flow tests of the Pepperell Water System near Jersey Street with the Wells on and off to help validate the model analysis. MassDEP recommends that water systems maintain pressures above a minimum of 35 psi in all stress tests apart from a fire flow event. With the model indicating a 400 gpm demand cannot be met with Jersey Street offline and a lower 200 gpm demand only 5 psi above the MassDEP minimum, this extension represents the theoretical maximum the Pepperell Water System can sustain without further infrastructure improvements.



TOWN OF GROTON
BOARD OF HEALTH
173 Main St
Groton, MA 01450

BOARD OF HEALTH
Michelle Collette, Chair
Robert J. Fleischer, Member
Evan Thackaberry, Member

MEMORANDUM

DATE: July 26, 2023

TO: Town of Groton Select Board

CC: Mark Haddad, Town Manager
Dr. Laura Chesson, GDRSD Superintendent
Town of Groton Water Commission

FROM: Town of Groton Board of Health

RE: PFAS Mitigation

At the July 17th, 2023 public meeting of the Board of Health, a unanimous vote carried that the Town of Groton Board of Health will not be in support of any water option for the Groton Dunstable High School and surrounding areas that do not meet the proposed Environmental Protection Agency standards for PFAS of 4 parts per trillion.



TOWN OF GROTON
Water Department
173 Main Street. Town Hall
Groton, Massachusetts 01450

Office: 978-448-1122
Fax: 978-448-1123

Superintendent:
Thomas D. Orcutt

Business Manager:
Lauren E. Crory

Commissioners:
John J. McCaffrey Jr.
James L. Gmeiner
Greg R. Fishbone

MEMORANDUM

To: Mark w. Haddad, Town Manager

From: Board of Water Commissioners

Subject: Groton Dunstable Regional High School

Date: July 26, 2023

On Tuesday, July 18th, 2023, the Board of Water Commissioners voted unanimously to support a solution that provides immediate clean drinking water to the Groton Dunstable Regional High School and surrounding properties that meet the proposed new E.P.A. Drinking Water Standards of 4.0 parts per trillion for PFOS.

COMPILATION WORKBOOK

Compilation Work Sheet

excel printing pages in a footnote

If a particular Line ID is blank, put the number 1 in the Left Blank cell.

Page 1

| PC - Member #1 | | | JR - Member #2 | | | MP - Member #3 | | | AM - Member #4 | | | BP - Member #5 | | | Categories |
|----------------|--------|------------|----------------|--------|------------|----------------|--------|------------|----------------|--------|------------|----------------|--------|------------|-------------------------|
| Line ID | Rating | Left Blank | Line ID | Rating | Left Blank | Line ID | Rating | Left Blank | Line ID | Rating | Left Blank | Line ID | Rating | Left Blank | Horizontal Rating Total |
| PD1 | 4 | | PD1 | 4 | | PD1 | 4 | | PD1 | 4 | | PD1 | 4 | | 5.00 |
| PD2 | 4 | | PD2 | 3 | | PD2 | 4 | | PD2 | 3 | | PD2 | 3 | | 4.25 |
| PD3 | 3 | | PD3 | 3 | | PD3 | 3 | | PD3 | 2 | | PD3 | 4 | | 3.75 |
| PD4 | 4 | | PD4 | 4 | | PD4 | 4 | | PD4 | 3 | | PD4 | 4 | | 4.75 |
| PD5 | 4 | | PD5 | 4 | | PD5 | 4 | | PD5 | 2 | | PD5 | 4 | | 4.50 |
| PD6 | 4 | | PD6 | 4 | | PD6 | 4 | | PD6 | 4 | | PD6 | 4 | | 5.00 |
| PD7 | 3 | | PD7 | 3 | | PD7 | 3 | | PD7 | 2 | | PD7 | 4 | | 3.75 |
| 3Total | 26 | | 3Total | 25 | | 3Total | 26 | | 3Total | 20 | | 3Total | 27 | | 4.43 |
| PL1 | 4 | | PL1 | 4 | | PL1 | 4 | | PL1 | 3 | | PL1 | 4 | | 4.75 |
| PL2 | 4 | | PL2 | 4 | | PL2 | 4 | | PL2 | 4 | | PL2 | 4 | | 5.00 |
| PL3 | 4 | | PL3 | 4 | | PL3 | 4 | | PL3 | 2 | | PL3 | 4 | | 4.50 |
| PL4 | 4 | | PL4 | 4 | | PL4 | 4 | | PL4 | 3 | | PL4 | 4 | | 4.75 |
| PL5 | 4 | | PL5 | 4 | | PL5 | 4 | | PL5 | 3 | | PL5 | 4 | | 4.75 |
| PL6 | 4 | | PL6 | 4 | | PL6 | 4 | | PL6 | 4 | | PL6 | 4 | | 5.00 |
| PL7 | 4 | | PL7 | 4 | | PL7 | 4 | | PL7 | 4 | | PL7 | 3 | | 4.75 |
| 4Total | 28 | | 4Total | 28 | | 4Total | 28 | | 4Total | 23 | | 4Total | 27 | | 4.79 |
| TM1 | 4 | | TM1 | 4 | | TM1 | 4 | | TM1 | 3 | | TM1 | 4 | | 4.75 |
| TM2 | 4 | | TM2 | 4 | | TM2 | 4 | | TM2 | 3 | | TM2 | 4 | | 4.75 |
| TM3 | 4 | | TM3 | 4 | | TM3 | 4 | | TM3 | 3 | | TM3 | 4 | | 4.75 |
| TM4 | 4 | | TM4 | 4 | | TM4 | 4 | | TM4 | 4 | | TM4 | 4 | | 5.00 |
| TM5 | 4 | | TM5 | 3 | | TM5 | 4 | | TM5 | 3 | | TM5 | 4 | | 4.50 |
| TM6 | 4 | | TM6 | 4 | | TM6 | 4 | | TM6 | 4 | | TM6 | 4 | | 5.00 |
| 5Total | 24 | | 5Total | 23 | | 5Total | 24 | | 5Total | 20 | | 5Total | 24 | | 4.79 |

| PC - Member #1 | | | JR - Member #2 | | | MP - Member #3 | | | AM - Member #4 | | | BP - Member #5 | | | Categories |
|----------------|--------|------------|----------------|--------|------------|----------------|--------|------------|----------------|--------|------------|----------------|--------|------------|-------------------------|
| Line ID | Rating | Left Blank | Line ID | Rating | Left Blank | Line ID | Rating | Left Blank | Line ID | Rating | Left Blank | Line ID | Rating | Left Blank | Horizontal Rating Total |
| CM1 | 4 | | CM1 | 4 | | CM1 | 4 | | CM1 | 4 | | CM1 | 3 | | 4.75 |
| CM2 | 4 | | CM2 | 4 | | CM2 | 4 | | CM2 | 4 | | CM2 | 4 | | 5.00 |
| CM3 | 4 | | CM3 | 4 | | CM3 | 4 | | CM3 | 3 | | CM3 | 4 | | 4.75 |
| CM4 | 4 | | CM4 | 4 | | CM4 | 4 | | CM4 | 3 | | CM4 | 4 | | 4.75 |
| CM5 | 4 | | CM5 | 4 | | CM5 | 4 | | CM5 | 4 | | CM5 | 4 | | 5.00 |
| CM6 | 4 | | CM6 | 4 | | CM6 | 4 | | CM6 | 4 | | CM6 | 4 | | 5.00 |
| CM7 | 4 | | CM7 | 4 | | CM7 | 4 | | CM7 | 3 | | CM7 | 4 | | 4.75 |
| 6Total | 28 | | 6Total | 28 | | 6Total | 28 | | 6Total | 25 | | 6Total | 27 | | 4.86 |
| CO1 | 3 | | CO1 | 3 | | CO1 | 3 | | CO1 | 2 | | CO1 | 4 | | 3.75 |
| CO2 | 4 | | CO2 | 4 | | CO2 | 4 | | CO2 | 3 | | CO2 | 4 | | 4.75 |
| CO3 | 4 | | CO3 | 4 | | CO3 | 4 | | CO3 | 3 | | CO3 | 4 | | 4.75 |
| CO4 | 4 | | CO4 | 4 | | CO4 | 4 | | CO4 | 3 | | CO4 | 3 | | 4.50 |
| CO5 | 4 | | CO5 | 4 | | CO5 | 4 | | CO5 | 4 | | CO5 | 4 | | 5.00 |
| CO6 | 4 | | CO6 | 4 | | CO6 | 4 | | CO6 | 4 | | CO6 | 4 | | 5.00 |
| CO7 | 4 | | CO7 | 4 | | CO7 | 4 | | CO7 | 3 | | CO7 | 4 | | 4.75 |
| CO8 | 4 | | CO8 | 4 | | CO8 | 4 | | CO8 | 4 | | CO8 | 4 | | 5.00 |
| CO9 | 4 | | CO9 | 4 | | CO9 | 4 | | CO9 | 4 | | CO9 | 4 | | 5.00 |
| CO10 | 4 | | CO10 | 4 | | CO10 | 4 | | CO10 | 3 | | CO10 | 4 | | 4.75 |
| CO11 | 4 | | CO11 | 4 | | CO11 | 4 | | CO11 | 4 | | CO11 | 4 | | 5.00 |
| CO12 | 4 | | CO12 | 4 | | CO12 | 4 | | CO12 | 4 | | CO12 | 4 | | 5.00 |
| 7Total | 47 | | 7Total | 47 | 0 | 7Total | 47 | 0 | 7Total | 41 | 0 | 7Total | 47 | 0 | 4.77 |
| Total | | | | | | | | | | | | | | | Total |
| Total | 153 | 0 | Total | 151 | 0 | Total | 153 | 0 | Total | 129 | 0 | Total | 152 | 0 | 738 |

Compilation Rating Results

| By Member | |
|-----------|---------------|
| Rating | Rating Source |
| | |
| 153 | Member #1 |
| | |
| 151 | Member #2 |
| | |
| 153 | Member #3 |
| | |
| 129 | Member #4 |
| | |
| 152 | Member #5 |
| | |
| 738 | Rating Total |

| By Member & Evaluation Category | |
|---------------------------------|---------------|
| Blanks | Rating Source |
| | |
| 0 | Member #1 |
| | |
| 0 | Member #2 |
| | |
| 0 | Member #3 |
| | |
| 0 | Member #4 |
| | |
| 0 | Member #5 |
| | |
| 0 | Blanks Total |

| By Evaluation Category | |
|------------------------|---------------|
| Rating | Rating Source |
| | |
| 4.43 | Development |
| | |
| 4.79 | Planning |
| | |
| 4.79 | Team Player |
| | |
| 4.86 | Meetings |
| | |
| 4.77 | Competencies |
| | |
| 23.63 | Grand Total |

| Composite Scale for Five (5) Evaluators | | | | |
|----------------------------------------------------|-------------------------|--|--------------|------------|
| | | | | |
| | | | | |
| Composite Evaluation | Composite Rating | | | |
| Five (5) Members Reporting | | | | |
| | | | | |
| Outstanding (586 - 780) | 738 | | Start 586 | End 780 |
| Above Expectation (391 to 585) | | | 391 | 585 |
| Meets Expectation (195 - 390) | | | 195 | 390 |
| Does Not Meet Expectation (1 - 194) | | | 1 | 194 |
| Unsatisfactory (0) | | | | |
| | | | | |
| | | | | |
| | | | | |
| How the evaluation sections are determined. | 39 | | | |
| Maximum score per evaluator | 4 | | | |
| Maximum possible score per evaluator | 156 | | | |
| Number of evaluators | 5 | | | |
| Maximum possible score for five (5) evaluators | 780 | | | |
| Number of performance categories | 4 | | | |
| Total points for each performance category | 195 | | | |
| | | | | |
| | | | | |
| Grand Total of 5 Evaluators | 738 | | | |



TOWN OF GROTON

173 Main Street
Groton, Massachusetts 01450-1237
Tel: (978) 448-1111
Fax: (978) 448-1115

Select Board

Peter S. Cunningham, *Chair*
John F. Reilly, *Vice Chair*
Alison S. Manugian, *Clerk*
Rebecca H. Pine, *Member*
Matthew F. Pisani, *Member*

Page 6

Select Board's Performance Evaluation of the Town Manager for Fiscal Year 2023

| By Member | |
|-----------|---------------|
| Rating | Rating Source |
| 153 | Member #1 |
| 151 | Member #2 |
| 153 | Member #3 |
| 129 | Member #4 |
| 152 | Member #5 |
| 738 | Grand Total |

| Overall Composite Rating | |
|--------------------------|---------------------------|
| X | Outstanding |
| | Above Expectation |
| | Meets Expectation |
| | Does Not Meet Expectation |
| | Unsatisfactory |
| 738 | Overall Score |

| By Evaluation Category | |
|------------------------|----------------------|
| Rating | Rating Source |
| 4.43 | Personal Development |
| 4.79 | Planning |
| 4.79 | Team Player |
| 4.86 | Conduct at Meetings |
| 4.77 | Competencies |
| 23.63 | Grand Total |

I have prepared and discussed this performance evaluation with the Town Manager.

The Town Manager's signature on this form does not necessarily indicate agreement with the evaluation given, but that the Town Manager has been given an opportunity to discuss its contents with the individual evaluators.

Select Board Chair

Date

Town Manager

Date



TOWN OF GROTON

173 Main Street

Groton, Massachusetts 01450-1237

Tel: (978) 448-1111

Fax: (978) 448-1115

Select Board

Peter S. Cunningham, *Chair*

John F. Reilly, *Vice Chair*

Alison S. Manugian, *Clerk*

Rebecca H. Pine, *Member*

Matthew F. Pisani, *Member*

Select Board Members' Summary Comments Performance Evaluation of the Town Manager for Fiscal Year 2023

Member #1

The past year presented Groton with some significant challenges that the town managed successfully due to Mark's performance as Town Manager. The budget process was particularly arduous due to the lingering impacts of the pandemic and relatively flat revenues from the state. During this period and leading up to Spring Town Meeting, Mark kept the Select Board fully apprised as to the numerous budget scenarios which were constantly changing. His expertise at municipal management was also evident in his work as a member of the Florence Roche building committee where his focus on keeping that project budget on track was significant. This is also true in his participation on the Whitney Well treatment plant building committee. Also impressive was Mark's ability to get up to speed quickly and keep the Select Board informed on the rapidly evolving PFAS issue, which will have significant ramifications for the town. While it initially appeared this issue may be limited to the high school, it is now apparent that PFAS contamination is a much more significant and global issue. Fortunately, Groton is in a better place to deal with it due to Mark's leadership.

Of course much of Mark's success as Town Manager is due to the team that works with him. He's the first to acknowledge this and it is an important indicator of the culture of town government that those that work there feel appreciated and supported. This speaks to the core reason for why Groton is considered a well run town. Mark's years of experience in municipal government, much of it here in Groton, gives a high level of confidence in addressing the various issues that come before him. On occasion his loyalty to his staff can elicit a defensive reaction to criticism of them that is not productive and can obscure the core element of the issue. He would be better served on those occasions by tempering his initial response and working on getting to the root cause of the issue. This reviewer has discussed this with Mark and believes we are in agreement.

Groton is fortunate to have Mark as our Town Manager and benefits from his years of experience and his approach to the job. This was especially true this past year given the challenges Groton faced and will more than likely remain true going forward given the emerging problems facing municipal government.

Member #2

This is the fourth Town Manager's evaluation I have completed during my tenure on the Select Board. I base my ratings and evaluation on my direct observations of Mr. Haddad's performance over the past year, along with the state of the Town and the accomplishment of set goals. I have also taken into account feedback and input I have witnessed from citizens and town employees. My evaluation remains positive.

The pandemic behind us, but not without residual adverse effects on our Town finances and processes. A crisis that tested every aspect of Town government, managed efficiently and professionally. Evaluated and commented on by this board member in last year's performance evaluation. Relevant in this year's evaluation and most likely in the years to come. This factor lends to the foundation and the competencies needed to address problems and issues that can and do arise in town government. Mr. Haddad has proven those abilities. One such example of this was how he handled the shortfall in funding for the construction of the Florence Roche Elementary School Construction Project. Mr. Haddad worked with many different public and private entities to pursue the funding, as well as managing a Special Town Meeting to increase the borrowing by 9.5 million dollars. The FY 2024 Budget Process was certainly the most challenging and difficult in many years. The possibility of an override existed. Making adjustments on the Municipal side and working closely on the School side we were able to propose and pass a balanced budget without the need of an override. Mr. Haddad's relationships, credibility and financial skillfulness was the impetus for this accomplishment.

Another serious issue that has presented itself to Town is the PFAS issue at the Groton Dunstable Regional High School. It is a complicated and evolving problem. This matter has the potential to greatly impact the finances of the Town beyond what has already been done to address the problem at the high school. I believe this issue will be the most prevalent in the next year. Keeping informed, planning and monitoring this issue will test Mr. Haddad's decision making, problem solving, communication and delegation expertise. If his past performance is an indication of future performance the Town will persevere.

Member #3

Having just completed my first year as a Member of the Select Board, I am getting a better understanding and appreciation for the complexities of Town Governing.

Through the many meetings and presentations I have seen the Town Manager participate in, I am always impressed by how well he is prepared given the range of topics he has to deal with. Whether it is a one-on-one meeting or a discussion on Town Meeting floor, Mark is informed, professional and to the point. The last year has given me the opportunity to see more clearly how many issues the Town Manager has to deal with in a given day. Some of these can be addressed quickly while others are more complex and can lead to months and even years before there is resolution. Through it all, Mark stays on top of the subject, making sure he presents the latest information and updates.

In dealing with such a wide range of topics, Mark also has to deal with a wide range of personalities, from the general public to Town employees and committee members. In his position, there is little insulation and I applaud Mark for the way he handles himself during these interactions. While some discussions have gotten spirited, Mark is consistent in his approach which is to remain firm while still being professional.

As a representative of the Town of Groton, I believe Mark does have the Town's best interest at heart. Instead of choosing the easiest solution, Mark is looking at the best solution. This means there is often going to be discussions on alternative options which he listens to and considers, always weighing the citizen's welfare first.

I have grown to appreciate the responsibilities of a Town Manager and consider Groton to be very fortunate to have Mark in that role.

Member #4

Mark has had a great year and is proactively working to ensure that Groton thrives next year and into the future. His dedication to working with the schools has been particularly evident this year around the PFAS issues and the FR project. The relationship with the Select Board has been a very strong one and Mark provides detailed spreadsheets as frequently as possible, which are great. Mark seems to be enjoying his job more than at some points in the past, perhaps due to a vacation. Such balance between professional and personal life is vital and more time off - truly off, is encouraged!

Member #5

This has indeed been another excellent year for Mark. While all of the accomplishments he lists are important, his oversight and guidance of the Elementary School Construction Project, and his management of this year's particularly difficult budget cycle, along with his pro-active approach to planning and preparing now for the upcoming budget cycle, deserve special commendation. His ongoing management of the of PFAS problem in the Groton-Dunstable High School well has also been positive, as we all work to determine the wisest course of action to address this 'moving target' issue.

The generally smooth functioning of all aspects of our Town Government is reflected in the strong and successful collaborative relationship that exists between Mark and the Select Board.

Mark's management and leadership skills have played a major role in creating Groton's reputation as a well-run town providing excellent service to it's residents. I urge Mark to continue to lead by example in enforcing the newly updated MIAA Code of Conduct which directs all elected and appointed officials to "Conduct official business in such a manner as to give the clear impression that you cannot be improperly influenced in the performance of your official duties." I am proud to be a part of our government and I look forward to continuing to work with Mark for the next two years.

FISCAL YEAR 2024

GOALS OF THE GROTON SELECT BOARD

1. Environmental Contamination Issues/Climate Change Select Board Member Assigned:

- Goal:
1. Work with GELD Commissioners on Climate Change Initiatives and the transition to a new GELD General Manager.
 2. Oversee Implementation of best solution to address PFAS at the Groton Dunstable Regional High School

Measurable Benchmark: Present Final PFAS Solution for the High School at the 2023 Fall Town Meeting. Begin Design and Permitting immediately and construction by the Spring/Summer 2024.

2. Master Plan Select Board Member Assigned:

- Goal: Participate and Stay involved in the process to create Groton's updated Master Plan buildings. Support efforts to inform and educate Town residents about opportunities to reduce energy use and costs.

Measurable Benchmark: Schedule quarterly meetings with the Planning Board and/or Town Planner to receive updates on the progress of the Master Plan Update beginning in September, 2023.

3. Reducing Costs of Government Select Board Member Assigned:

- Goal: Explore ways to reduce costs of Government. Continue to review and explore ways to expand PILOTS. Seek Federal and State Grants for town projects whenever possible.

1. Work with Town Manager's Tri-Comm Working Group and all municipal departments to understand and establish a sustainable budget and understand whether or not an override of Proposition 2½ is necessary.
2. Support Warrant Article to amend Charter to bring Groton's Budget timeline more in line with GDRSD Budget timeline.

3. Explore and seek alternatives to reduce the tax burden on elderly and less affluent residents.
4. Continue to work with the various Non-Profit organizations in Groton on PILOT payments

Measurable Benchmark: After Presentation from Tri-Comm in October, determine and support, if necessary, need for Override to support budget goals by December 31, 2023.

4. Affordable Housing
Select Board Member Assigned:

Goal: Support the work of Groton's Housing Committees and monitor progress of the two current Chapter 40B applications before the Zoning Board of Appeals. Determine impact on municipal services.

Measurable Benchmark: Schedule Meeting with Public Safety Officials by December 31, 2023 to determine impact of all housing projects on municipal services.

5. Diversity, Equality and Inclusion
Select Board Member Assigned:

Goal: Support work of Diversity, Equity, and Inclusion Committee and the Native Peoples Recognition Group to expand the Town's approach to, and understanding of, its history to include the centuries prior to the Town's 1655 founding.

Measurable Benchmark: Schedule Update with Diversity Equity and Inclusion Committee by February 15, 2024.

6. Town-wide Examination of Traffic Patterns, Speed Limits, Road Designs, Etc.
Select Board Member Assigned:

Goal: Identify High Volume Areas, High Accident Areas and Localities of Increased Citizen Complaints. Consider Paving Unpaved Road between Broadmeadow Road and Station Avenue, Acquire Playground Road.

Measurable Benchmark: Schedule Workshop with Police Chief and DPW Director by December 31, 2023 to determine best way to address these issues.



Carry-In Liquor Special Permit Application

The BYOB Permit allows for beer & wine only. Outdoor consumption is not allowed unless all ABCC requirements are met. (See section j. above)

Section 1

Name to appear on the license: E squared Hospitality Ventures Llc
Business Name (d/b/a, if different): Third Space Kitchen & Events
Manager of Record: Eric Brown
Manager Address: 96 Ann Lee Road, Harvard Ma 01450
Address of Premise: 491 Main Street Unit E Zip Code: 01450
Phone Number of Premise: 978 272 1052 FID: 88 - 341 0355

Section 2 Person (attorney if applicable) who can be contacted concerning this applications

Name: Eric Brown
Address: 96 Ann Lee Road Harvard Ma 01451
Phone Number: 617 460 6920

Section 3 Description of Premise:

Seating Capacity: 20
Occupancy Number: 20
Hours of Operation: 7am - 10 pm
Please describe any outdoor seating: Cafe table potentially in the future

For Office Use Only:

Date Submitted: _____

() SB Contingencies on License _____

() Building Dep't Sign-Off

() Fire Chief Sign-Off

() Police Chief Sign-Off

() Other _____

() Permit Sent



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/21/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Dennis F. Murphy - Groton
201 Main Street
Groton MA 01450

CONTACT

NAME:

PHONE
(A/C, No. Ext): 978-448-3900

FAX

(A/C, No): 978-448-0519

E-MAIL

ADDRESS:

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Mount Vernon Fire Insurance Company

26522

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

INSURED
Esquared Hospitality Ventures, LLC
96 Ann Lee Rd
Harvard MA 01451

ESQUHOS-01

COVERAGES

CERTIFICATE NUMBER: 344289807

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL SUBR INSD WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|---------------|-------------------------|-------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: | Y | CP 2661295 | 9/29/2022 | 9/29/2023 | EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ \$ |
| | AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY | | | | | COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ |
| | UMBRELLA LIAB EXCESS LIAB DED <input type="checkbox"/> RETENTION \$ | | | | | EACH OCCURRENCE \$ AGGREGATE \$ \$ |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | Y/N <input type="checkbox"/> N/A | | | | PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$ |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
The Town of Groton is listed as additional insured for General Liability

CERTIFICATE HOLDER

CANCELLATION

Town of Groton
173 Main St
Groton MA 01450

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.



The Commonwealth of Massachusetts
Department of Industrial Accidents
1 Congress Street, Suite 100
Boston, MA 02114-2017
www.mass.gov/dia

Workers' Compensation Insurance Affidavit: General Businesses.
TO BE FILED WITH THE PERMITTING AUTHORITY.

Applicant Information

Please Print Legibly

Business/Organization Name: Esquire Hospitality Ventures LLC

Address: 96 Ann Lee Road

City/State/Zip: Haverhill Ma 01451 Phone #: 617 460 6920

Are you an employer? Check the appropriate box:

1. ☐ I am an employer with _____ employees (full and/or part-time).*
2. ☐ I am a sole proprietor or partnership and have no employees working for me in any capacity. [No workers' comp. insurance required]
3. ☒ We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]**
4. ☐ We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]

Business Type (required):

5. ☐ Retail
6. ☒ Restaurant/Bar/Eating Establishment
7. ☐ Office and/or Sales (incl. real estate, auto, etc.)
8. ☐ Non-profit
9. ☐ Entertainment
10. ☐ Manufacturing
11. ☐ Health Care
12. ☐ Other _____

*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

**If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.

Insurance Company Name: _____

Insurer's Address: _____

City/State/Zip: _____

Policy # or Self-ins. Lic. # _____ Expiration Date: _____

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.

Signature: _____ Date: 7/24/2023

Phone #: _____

Official use only. Do not write in this area, to be completed by city or town official.

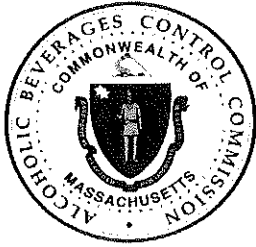
City or Town: _____ Permit/License # _____

Issuing Authority (circle one):

1. Board of Health 2. Building Department 3. City/Town Clerk 4. Licensing Board 5. Selectmen's Office
6. Other _____

Contact Person: _____ Phone #: _____

www.mass.gov/dia



*Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3
Chelsea, Massachusetts 02150-2358*

Jean M. Lorizio, Esq.
Chairman

DECISION

**OMAHI REALTY LLC D/B/A BOSTON ROAD MARKET & LIQUOR
871 BOSTON ROAD
GROTON, MA 01450
LICENSE#: 00009-PK-0476
HEARD: 5/11/2022**

This is an appeal from the action of the Town of Groton Licensing Board (the "Local Board" or "Groton") for suspending the § 15 all alcoholic beverages package store license of Omahi Realty LLC d/b/a Boston Road Market & Liquor ("Licensee" or "Boston Road Market") located at 871 Boston Road, Groton, MA, for three (3) days. The Licensee timely appealed the Local Board's decision to the Alcoholic Beverages Control Commission (the "Commission" or "ABCC"), and a remote hearing was held via Microsoft Teams on Wednesday, May 11, 2022.

At the conclusion of the May 11, 2022, hearing, the Commission left the record open until the close of business on May 18, 2022, for the Licensee and Local Board to submit additional documents. The Licensee and Local Board submitted their documents in a timely manner and the record is now closed.

The following documents are in evidence as exhibits:

1. Licensee's Notice of Appeal;
2. Documents re: Security System Upgrade;

- A. Groton Select Board Decision, 11/9/2021;
- B. Groton Select Board Decision, 3/9/2022;
- C. Groton Select Board Meeting Minutes, 3/7/2022.

There is one audio recording of this hearing and 5 witnesses testified.

FINDINGS OF FACT

The Commission makes the following findings based on the evidence presented at the hearing:

1. Omaha Realty LLC d/b/a Boston Road Market & Liquor (“Licensee” or “Boston Road Market”) holds an all-alcoholic beverages license and operates a business at 871 Boston Road, Groton, Massachusetts. Piyush Patel is President, Treasurer, and Clerk of the corporation. (Commission Records)
2. On February 4, 2022, at approximately 6:00 p.m., Groton Police Sergeant Kevin Henehan conducted a routine inspection of Omaha Realty LLC d/b/a Boston Road Market & Liquor. (Testimony, Exhibit B)
3. Sgt. Henehan pulled into Boston Road Market’s parking lot and observed a youthful-looking male individual exit his vehicle and enter the establishment. Id.
4. Sgt. Henehan parked his vehicle behind that of the youthful-looking male. Sgt. Henehan ran a registration check on the vehicle and the results indicated one of the owners’ date of birth was 5/12/2001 (age 20). Sgt. Henehan looked at the registry photo of that individual and noted it was the same male he saw walk into the licensed premises moments earlier. Id.
5. Approximately 5 minutes after Sgt. Henehan observed the male enter the licensed premises, he observed him exit the establishment in possession of alcoholic beverages, a 12 pack of Happy Dad Hard Seltzer. The male put the alcoholic beverages in his trunk and shut the trunk. Sgt. Henehan then rolled down his window and spoke to the male; he identified himself and asked the male for his date of birth. The underage individual admitted he was not yet 21 years of age. He provided to Sgt. Henehan his true identification, and a fraudulent identification which Sgt. Henehan confiscated. Id.
6. Within approximately 10 to 15 minutes of the male exiting the store with the alcoholic beverages, Sgt. Henehan entered the licensed premises and spoke to Brian Bellew, the clerk on duty. Sgt. Henehan inquired about the sale to the underage individual and asked if Mr. Bellew had requested identification from him. Sgt. Henehan requested that Mr. Bellew inform the Licensee to save the store’s video surveillance to present to the Local Board. Id.
7. Mr. Bellew’s practice is to request identification from every patron who appears to be under 30 to 32 years of age. He had requested identification from the last 5 to 6 patrons who came into the store prior to Sgt. Henehan but did not specifically recall the male who purchased the 12 pack of Happy Dad Hard Seltzer. (Testimony)
8. Mr. Bellew relayed Sgt. Henehan’s message to the Licensee regarding saving his video surveillance to present to the Local Board. The Licensee was unable to retrieve the video surveillance from February 4, 2022. Id.
9. On Monday, March 7, 2022, the Local Board held a virtual hearing on the Licensee’s alleged violation of 204 CMR 2.05 (2) Permitting an Illegality on the Licensed Premises, to wit: Ch. 138, § 34 – Sale or delivery of an alcoholic beverage to a person under 21-years of age which occurred on February 4, 2022. (Testimony, Exhibit B)

10. The Local Board previously found the Licensee in violation of Ch. 138, § 34 as a result of a sale of alcoholic beverages which occurred October 22, 2021. The Local Board issued a warning for said violation. (Testimony, Exhibit A)
11. By decision dated March 9, 2022, the Local Board found the Licensee in violation and given this was the 2nd violation within 4 months, voted to suspend its license for a period of three (3) days. Id.
12. The Licensee timely appealed the Local Board's decision to the ABCC. (Exhibit 1)

DISCUSSION

Pursuant to M.G.L. Ch. 138, §67, “[t]he ABCC is required to offer a de novo hearing, that is to hear evidence and find the facts afresh. As a general rule the concept of a hearing de novo precludes giving evidentiary weight to the findings of the tribunal from whose decision an appeal was claimed.” Dolphino Corp. v. Alcoholic Beverages Control Comm’n, 29 Mass. App. Ct. 954, 955 (1990) (citing United Food Corp. v. Alcoholic Beverages Control Comm’n, 375 Mass. 240 (1978)). The findings of a local licensing board are “viewed as hearsay evidence, [and] they are second-level, or totem pole hearsay, analogous to the non-eyewitness police reports in Merisme v. Bd. of Appeals on Motor Vehicle Liab. Policies and Bonds, 27 Mass. App. Ct. 470, 473 – 476 (1989).” Dolphino, 29 Mass. App. Ct. at 955.

Both the local board and the Commission have the authority to grant, revoke, and suspend licenses. Their powers were authorized “to serve the public need and . . . to protect the common good.” M.G.L. c. 138, §23, as amended through St. 1977, c. 929, §7. “[T]he purpose of discipline is not retribution but the protection of the public.” Arthurs v. Bd. of Registration in Medicine, 383 Mass. 299, 317 (1981). The Commission is given “comprehensive powers of supervision over licensees,” Connolly v. Alcoholic Beverages Control Comm’n, 334 Mass. 613, 617 (1956), as well as broad authority to issue regulations. The local board has authority to enforce Commission regulations. New Palm Gardens, Inc. v. Alcoholic Beverages Control Comm’n, 11 Mass. App. Ct. 785, 788 (1981).

These “comprehensive powers” are balanced by the requirement that the local board and the Commission provide notice to the licensee of any violations, as well as an opportunity to be heard. M.G.L. c. 138, §64. In addition, the local board has the burden of producing satisfactory proof that the licensee violated or permitted a violation of any condition thereof, or any law of the Commonwealth. M.G.L. c. 138, §§ 23, 64.

The Commission's decision must be based on substantial evidence. See Embers of Salisbury, Inc. v. Alcoholic Beverages Control Comm’n, 401 Mass. 526, 528 (1988). “Substantial evidence” is “such evidence as a reasonable mind might accept as adequate to support a conclusion.” Id. Evidence from which a rational mind might draw the desired inference is not enough. See Blue Cross and Blue Shield of Mass. Inc. v. Comm’r of Ins., 420 Mass. 707 (1995). Disbelief of any particular evidence does not constitute substantial evidence to the contrary. New Boston Garden Corp. v. Bd. of Assessor of Boston, 383 Mass. 456, 467 (1981).

The Licensee was charged with a violation of 204 CMR 2.05 (2) Permitting an Illegality on the Licensed Premises, to wit: Ch. 138, § 34 – Sale or delivery of an alcoholic beverage to a person

under 21-years of age. General Laws Chapter 138, § 34 provides, in part, that “[w]hoever makes a sale or delivery of any alcoholic beverages or alcohol to any person under 21 years of age, either for his own use or for the use of his parent or any other person, ...shall be punished.” M.G.L. c. 138, § 34.

Here, the Local Board presented eyewitness testimony from a police officer who observed a person, later determined to be under 21 years of age, enter the licensed premises and shortly thereafter, exit the licensed premises in possession of alcoholic beverages.

The Licensee acknowledged the sale but argued that his employee checked the identification of the underage individual and explained the difficulty of determining whether an identification is fraudulent or legitimate.

General Laws chapter 138, § 34B provides, in pertinent part, that [a]ny licensee, or agent or employee thereof, under this chapter who reasonably relies on such a liquor purchase identification card or motor vehicle license issued pursuant to section eight of chapter ninety, or on an identification card issued under section 8E of chapter 90, or on a valid passport issued by the United States government, or by the government, recognized by the United States government, of a foreign country, or a valid United States issued military identification card, for proof of a person's identity and age shall not suffer any modification, suspension, revocation or cancellation of such license, nor shall he suffer any criminal liability, for delivering or selling alcohol or alcoholic beverages to a person under twenty-one years of age. Any licensee, or agent or employee thereof, under this chapter, who reasonably relies on such a liquor purchase identification card, or an identification card issued under section 8E of chapter 90, or motor vehicle license issued pursuant to said section eight, for proof of a person's identity and age shall be presumed to have exercised due care in making such delivery or sale of alcohol or alcoholic beverages to a person under twenty-one years of age. Such presumption shall be rebuttable. M.G.L. c. 138, § 34B

M.G.L. c. 138, § 34B offers protection from license revocation or criminal penalties to license holders who reasonably rely on one of the six forms of identification as specified in the statute. In order to invoke the protection accorded to a license holder under §34B, a license holder must obtain proof of age prior to the purchase of alcoholic beverages through reliance on one of the six legislatively approved forms of identification.

The Commission is persuaded and finds by substantial evidence that the Licensee sold alcoholic beverages to a person under 21 years of age in violation of M.G.L. c. 138 § 34.

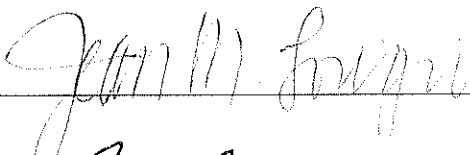
The Commission finds that the Licensee is not afforded the protection of M.G.L. c. 138, § 34B as there was no evidence that one of the acceptable forms of identification was presented prior to the sale of alcoholic beverages to the underage individual.


The Commission finds that the imposed suspension was not arbitrary and capricious but rather was a reasonable exercise of the Local Board's lawful discretion and supported by the record.

CONCLUSION

The Alcoholic Beverages Control Commission ("Commission") **APPROVES** the action of the Groton Select Board in finding a violation of 204 CMR 2.05 (2) Permitting an Illegality on the Licensed Premises, to wit: Ch. 138, § 34 – Sale or delivery of an alcoholic beverage to a person under 21-years of age. The Commission **APPROVES** the action of the Groton Select Board in suspending the license for 3-days.

ALCOHOLIC BEVERAGES CONTROL COMMISSION

Jean M. Lorizio, Chairman 

Crystal Matthews, Commissioner 

Deborah Baglio, Commissioner 

Dated: July 11, 2023

You have the right to appeal this decision to the Superior Courts under the provisions of Chapter 30A of the Massachusetts General Laws within thirty (30) days of receipt of this decision.

This document is important and should be translated immediately.
Este documento es importante y debe ser traducido inmediatamente.
Este documento é importante e deve ser traduzido imediatamente.
Ce document est important et devrait être traduit immédiatement.
Questo documento è importante e dovrebbe essere tradotto
immediatamente.

Το έγγραφο αυτό είναι σημαντικό και θα πρέπει να μεταφραστούν αμέσως.

这份文件是重要的，应立即进行翻译。

यह दस्तावेज़ महत्वपूर्ण है और इसका तुरंत अनुवाद किया जाना चाहिए

Dokiman sa a enpòtan epi li ta dwe tradwi touswit

'Đây là tài liệu quan trọng và cần được dịch ngay'

ឯកសារនេះសំខាន់ណាស់ ហើយត្រូវបកប្រែជាបន្ទាន់។

2022-000032-ad-enf

cc: Piyush Patel
Local Licensing Board
Frederick G. Mahony, Chief Investigator
Administration, File

SELECT BOARD MEETING MINUTES
MONDAY, JULY 17, 2023
UN-APPROVED

SB Members Present: Peter Cunningham, Chair; John Reilly, Vice Chair; Alison Manugian, Clerk; Matt Pisani; Becky Pine

Also Present: Mark Haddad, Town Manager; Kara Cruikshank, Executive Assistant to the Town Manager; Tom Orcutt, Water Superintendent

Mr. Cunningham called the meeting to order at 6:00 PM and reviewed the agenda.

ANNOUNCEMENT

Mr. Haddad announced that the Annual Groton Fireworks for that evening have been canceled. The cancellation was due to flooding on Broadmeadow Road and the field being too wet to drive a truck on. He said they had no option but to cancel the event. At this time, there is no set date for the rescheduled event. Mr. Haddad will announce the date as soon as it's determined.

Mr. Haddad explained that Sargisson Beach was closed due to vandalism. He said four to six security cameras have been ordered and will be installed; the Police Department will be monitoring them. Mr. Haddad said adding the cameras as a security feature was important before they reopened the beach.

Ms. Pine said they received an update to the Code of Conduct from MIIA (Massachusetts Interlocal Insurance Association). She explained that this was in response to the Massachusetts Supreme Judicial Court ruling regarding public comments during meetings. Ms. Pine would like to further discuss this update during an upcoming Select Board meeting. Mr. Haddad said he will schedule this for some time in August and would invite the Town Clerk to attend that meeting.

PUBLIC COMMENTS

None

TOWN MANAGERS REPORT

- 1. Consider Ratifying the Town Manager's Appointment of Nandi Munson as the Community Engagement Specialist for the Council on Aging.**

Mr. Haddad said the Council on Aging had a vacancy for a Community Engagement Specialist. Mr. Haddad said he believed Ms. Munson would be a great addition to the staff. Council on Aging Director Ashley Shaheen is excited for Ms. Munson to join their team. Mr. Haddad respectfully requested that the Select Board consider ratifying his appointment that evening.

Ms. Manugian made a motion to ratify the Town Manager's appointment of Nandi Munson as the Community Engagement Specialist for the Council on Aging. Mr. Pisani seconded the motion. The motion carried unanimously.

Mr. Cunningham and Ms. Pine welcomed her aboard.

2. Consider Ratifying the Town Manager's Appointment of Jeffrey Kern as a Truck Driver/Laborer for the Department of Public Works.

Ms. Manugian made a motion to ratify the Town Manager's appointment of Jeffrey Kern as a Truck Driver/Laborer for the Department of Public Works. Mr. Pisani seconded the motion. The motion carried unanimously.

3. Update from the Town Manager on the Town Manager's Tri-Comm Working Group.

Mr. Haddad said he met with the Tri-Comm Working Group earlier that day and thought it was a great meeting. He said everyone was focused, and they came out of the meeting with a game plan moving forward. He was pleased with the cooperation and participation in the meeting. Mr. Pisani said they set the foundation for the information they will need to ensure the success of the Working Group. The next scheduled meeting will be held on Monday, August 14th.

4. PFAS Update Issue at GDRSD High School

Mr. Haddad said that the Select Board voted at their June 26th meeting to authorize him to proceed with the Pepperell Solution (to pursue the installation of a permanent water main from Jersey Street in Pepperell to the GDRSD High School and surrounding properties in Dunstable, while providing interim treatment at the High School). The Board also wanted Mr. Haddad to continue to explore the Groton Solution (bringing water from Groton's Whitney Well to the High School and surrounding properties in Dunstable). Mr. Haddad explained that finding a temporary treatment solution was the top priority. Mr. Haddad said he and his assistant, Kara Cruikshank, met with the Town Administrators of Pepperell and Dunstable and the Pepperell DPW earlier that morning. Pepperell expressed their belief that the Massachusetts Department of Environmental Protection (DEP) would cover the cost of temporary treatment. Mr. Haddad believed that DEP said Pepperell would be eligible for SRF funding. Mr. Haddad stated that he cares about the environment, people's health, the Groton and Dunstable taxpayers, and their ability to pay. He said they were looking for the best cost-effective solution for the taxpayers of Groton and Dunstable that prioritizes the health of the residents and students of the school. The Board of Health and Water Commissioners are adamant about the PFAS level being at 0 parts per trillion (PPT) when coming into the district. Mr. Haddad said that, unfortunately, is a costly proposition. Currently, the DEP has a limit of 20 PPT levels for PFAS. Mr. Haddad explained that Pepperell has three wells. One well is shut down because it exceeds the DEP levels of 20 PPT, the Bemis well is at non-detect, and the Jersey Street well has levels ranging from 0 to 13 PPT. The Environmental Protection Agency (EPA) and DEP are expected to implement a new regulation in the next three to four years, limiting PFAS levels to 4 PPT or less. The treatment plant would be upgraded accordingly to meet the new regulation.

Mr. Haddad has requested Environmental Partners to obtain the most precise cost estimate possible for the Pepperell Solution. They are evaluating if Groton should contribute to the upgrade of the new treatment plant or if it should be done through rates. Mr. Haddad was pleased with the meeting with Pepperell and Dunstable, and they will be meeting again on Thursday, July 27th. He will present his recommendation to the Board on July 31st.

5. Update on Select Board Meeting Schedule Through Labor Day

| | |
|-----------------------------|------------------------------------------------------------------------------------------------------------------------------------|
| Monday, July 24, 2023 | No Meeting |
| Monday, July 31, 2023 | Review and Consider Approval for Preferred Option to Address PFAS at the GDRSD High School Finalize Town Manger's Annual Review |
| Monday, August 7, 2023 | No Meeting |
| Monday, August 14, 2023 | Review the First Draft of the Fall Town Meeting Warrant Public Hearing to Set the FY 2024 Stormwater Fee |
| Monday, August 21, 2023 | No Meeting |
| Monday, August 28, 2023 | Regularly Scheduled Meeting |
| Monday, September 4, 2023 | No Meeting (Labor Day Holiday) |
| Monday, September 11, 2023, | Public Hearing on Fall Town Meeting Warrant Articles |

ITEMS FOR SELECT BOARD CONSIDERATION AND ACTION

Mr. Haddad asked the Board to consider authorizing the Chair and the Town Manager to sign the expense and payroll warrants over the next 30 days, until August 17, 2023.

Ms. Pine made a motion to authorize the Chair and the Town Manager to sign the expense and payroll warrants over the next 30 days. Mr. Reilly seconded the motion. The vote was carried unanimously.

Mr. Haddad said that during the last Select Board meeting, Ms. Manugian volunteered to draft a letter to urge the Town's Representatives and Senator to co-sponsor the bills that would regulate and remove PFAS from products Ms. Manugian finished drafting the letters, and they were prepared for the Board members to sign.

OTHER BUSINESS

None

ON-GOING ISSUES

None

Approval of Minutes from July 10, 2023

Ms. Manugian made a motion to approve the minutes of the regularly scheduled meeting from July 10, 2023 as presented. Mr. Pisani seconded the motion. The motion carried 3-0-2 (Pine and Cunningham abstained).

The meeting was adjourned at 6:49 pm.

Respectively submitted by Kara Cruikshank, Executive Assistant to the Town Manager.